

## **NYP CREW ROOM UPDATE**

**Work to upgrade the HVAC system in the Crew Lounge in New York Penn Station is currently underway. This work will necessitate closing the room for two days on Thursday, May 12<sup>th</sup> and Friday, May 13<sup>th</sup> between the hours of 8:00 a.m. and 5:00 p.m. to facilitate running new piping above the ceiling and the installation of two new cooling units in the room. During this time the crews will be directed to utilize the Amtrak lunchroom, Ticket Receiver's and the Pennsylvania Hotel. Ultimately we expect a vast improvement in the comfort level of the lounge once this project is completed. Please do not hesitate to contact me if you have any questions regarding this closure.**

### **Update 5-13-2016**

**The work in the crew lounge will continue into next week. We received word today that the contractors have reported that the installation will take longer than originally projected. The room will remain closed throughout the remainder of the project due to the current condition of the workspace. I will continue to monitor the situation to ensure that the work progresses and that the room is cleaned and returned to service as quickly as possible. Postings in the terminal are being updated to reflect the new circumstances.**

### **During this time**

**Paperwork and sign up register will be in the Job Briefing room located next to Ticket Receivers. 1155's, time cards etc. will be submitted in the same box in job briefing room and secretary will sort, Scan-Tron will be in there as well.**