

T&E Duties & Contact List

Contact	Phone number	Assignments
Sheldon Booker	973-491-7878	Director – Crew Management/Ops Compliance
Daria L. Palmer	201-246-2689	Manager – Rail Verification
Tisha <i>Lead Clerk</i>	201-246-2609	Vacancy Coverage Union Reps Holidays
Robin	201-246-2666	Yard, Hostlers, Red Flag Xtra Flag – Flgn, Flgh, MM, YH, YM, YN, YD, YR, YL, MMX1, MMX2, YMMH, AC91, AC94, AF90, AF91, AF94, BF91, DF90, DF91, GF90, GF93, HB90, HB94, HB97, HF90, HF92, HF94, HF95, HF96, HF99, LB92, LF90, RA92, RF92, SF90, SV90, SV91, SV92, SV93, UM81, LXC52, LXA52, RXE70, RXC70, YHEX1
Evelyn	201-246-2664	CO, LB, NY, MV, TR, PJ, RA LBEX1, LBCX1, LBAX1, MVEX1, MVCX1, MVAX1 NYEX1, NYCX1, NYAX1, NYTX1, NYEX2, NYCX2, NYAX2 RAEX1, RACX1, RAAX1, TFTX1, TFTX4,
Fatima	201-246-2668	Jury Duty – 924, Bereavement – 926, Qualifying – 009, Cond OJT – 012, Cond Promo, Investigation – 054, D&A 053 - (8 hrs), Special Duty – 051, LETP, ACTP, EAP, Examination – 032, Training (Amtrak)
Demetrice	201-246-2665	All “XUE” DO, GL, GN, HB, PO, SF, SV, UM. SFEX1, SFCX1, SFAX1, SFTX1, SVEX1, SVCX1, SVAX1, DOEX1, DOCX1, DOTX1, DOAX1, HBEX1, HBCX1, HBAX1, POEX1, POCX1, POAX1
Safran	201-246-2601	AC, BH, Vacation – 920, Personal – 988, Sick – 921, Safety Meeting – All Company Business, Not Rested – 013, Special Duty, Military – 927, BOR, Recert, FRA – 052, 010, Vac Conf., C3RS, Guarantees – 018, Call Not Used – 004, Mishandle – 031, Penalty’s, Military, Holiday Assist
Dee	201-246-2611	Gas Mileage
Sheila	201-246-2608	Gas Mileage
Vacant	201-246-2712	Gas Mileage
Evelyn Lohier	GOB 973-378-6585	Deductions from payroll checks (credit unions, insurance, etc.)
Tammy Davis-Brooks	GOB 973.378.6528	Taxes Federal and State