

Memorandum

TO: Jerome Johnson, General Chairman UTU/President Smart-TD Local60
James Brown, General Chairman BLE&T/NJT

FROM: Katerina Kharchenko
Manager Rail Verification

DATE: March 25th, 2021

SUBJECT: Good Friday (04/02/2021) Holiday Timecard Processing

Due to the upcoming OTE holiday the following will apply;

Good Friday, April 2nd 2021

All timecards ***Must Be received No Later Than 11 am Thursday, April 1st, 2021** to be considered *current* and paid on Thursday April 08, 2021. Any and all cards stamped in the T&E Department after 11 am 04/02 will be processed for the following pay period which will be paid on Thursday, April 15, 2021.

Katerina Kharchenko
Manager Rail Verification
New Jersey Transit Rail Operations