

926 Jury duty sample

Job Information		
Claim Type:*	Date on Duty (MMDDYYYY):*	Day of Week:*
<input checked="" type="radio"/> General Claim <input type="radio"/> Penalty Claim <input type="radio"/> Cash In	08/02/2023	Wednesday
Division:*	Assignment Number:*	Project Number:
Hoboken	GL09	
Place First Went On Duty:*	Place Finally Went Off Duty:*	Type of Service:*
Other	Other	Passenger
Specify Place First Went On Duty:*	Specify Place Finally Went Off Duty:*	
NA	NA	
Time First Went On Duty (HHMM):	Time Finally Went Off Duty (HHMM):	Total Elapsed Time On Duty (HHMM):
07:09	20:36	13:27
Claim Information		
Claim Code 1:*	Unit of Compensation 1:*	Constructive Allowance 1 (HHMM/Amount):*
926-Jury Duty	Hours	13:27
Claim Detail 1:*		
Pay earnings of GL-09 CO off for jury duty see attached court record.		
Approver 1:		
NA		
<button>ADD CLAIM CODE</button>		
Attachments		
Upload Supporting Documents		
POLST Form.p		

Use other/NA for
on/off duty location

Use 926 claim
code
"pay earnings"

Use hours and what
assignment pays

Once documents are successfully attached they
will show here. Jury duty must have letter from
the court attached showing attendance or call in
dates with completion/released dates

Use paperclip icon to
attach supporting
documents