

New Jersey Transit Railroad - On The Job Training (OJT) Task List

Clearly print the required information in the spaces provided.

Course Name:	CTP Class #		Course #:	Job Symbol	
Trainee's Name	Last	First	Employee #		
Occupation	CONDUCTOR				
QP / DI Code #'s	Name of Qualified Persons (QP) & Designated Instructors (DI)		QP or DI	Employee #	Occupation
	Last Name	First Name			
1					
2					
3					
4					
5					
Tasks		Observation or Final Evaluation	QP / DI Code #'s	Date of Observation or Final	
Task 1: Provide Point Protection during a shoving move		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		3			
Task 2: Interpret a drill slip, has updated safety job briefings, and has understanding of tasks at hand.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		3			
TASK 3: Determine fouling points on a track and properly leves equipment in the clear of the track.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		3			
Task 4: Properly throw facing and trailing point switches and identifies corresponse switches.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		3			
Task 5: Display proper hand signals, radio checks, maintains radio communication, and follows radio rules within yard.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		3			

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See Reverse Side for Detailed Task List

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Trainee's Name	Last	First		Employee #	
Occupation					
QP / DI Code #'s	Name of Qualified Persons (QP) & Designated Instructors (DI)		QP or DI	Employee #	Occupation
	Last Name	First Name			
1					
2					
3					
4					
5					
Tasks		Observation or Final Evaluation	QP / DI Code #'s	Date of Observation or Final	
Task 6: Demonstrate operation of cutting lever, couple and uncouple air hoses, and cutting in and out trucks.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		3			
Task 7: Identification and Operation of emergency brake valve, independent brake, and radio rules.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required		5			
Task 8: Know location of truck cutouts, use, and rules governing them.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required					
Task 9: Calls for and maintains 3 step protection before going under, between, or on equipment in yard.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
		D.I. Final Evaluation			
Number of Observations Required					
Task 10: Properly prepared for service, all PPE, footwear, attire, and all tools needed to work.		Observation 1			
		Observation 2			
		Observation 3			
		Observation 4			
Number of Observations Required					

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Number of Observations Required	D.I. Final Evaluation		
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	Task 2:
NOTES	

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