

NEW - T & E DUTIES

Payroll Verification	Phone #	Assignments
Maira	(973) 491-8232	Vacancy Coverage Manuals, Penalties
Robin	(973) 491-4252	Yard, Hostlers; Reg Flag Xtra Flag – FLGN, FLGH MM, YM, YN, YR, YL, YMMH, AC91, AC94, AF90, AF91, AF94, BF91, DF90, DF91, GF90, GF93, HB90, HB94, HB97, HF90, HF92, HF94, HF95, HF96, HF99, LB92, LF90, RA92, RF92
Evelyn	(973) 491-4341	CO, LB, NY, MV, TR, PJ, RA, LBEX1, LBCX1, LBAX1, MVEX1, MVCX1, MVAX1 NYEX1, NYCX1, NYAX1, NYTX1, NYEX2, NYCX2, NYAX2 RAEX1, RACX1, RAAX1, TFTX1, TFTX4
Francis	(973) 491-7259	(ALL “XUE”) Personal, Sick, Vacation Reports, All extra yard jobs 023, 032, RX70, LX52, MMX, UM81, YHX, YDX, YD, YH
Nekaiya	(973) 491-7251	DO, GL, GN, HB, PO, SF, SV, UM, SFEX1, SFCX1, SFAX1, SFTX1, SVEX1, SVCX1, SVAX1, DOEX1, DOCX1, DOTX1, DOAX1
Taheerah	(973) 491-4255	Jury Duty – 924, Bereavement – 926, Qualifying – 009 8hrs, Conductor OJT - 012, Conductor Promo, Company Business – 051 (Safety, C3RS, Vac Conf), Investigation – 054, D&A 053 - 8Hrs, Special Duty, EAP LETP, ACTP
Susan	(973) 491-8642	AC, BH, BOR, Recert, Fra – 052, 010, Not Rested – 013, FMLA/Vacation – 920, FMLA/Personal – 988, FMLA/Sick – 921, Guarantees – 018, Called Not Used – 004, Mishandle – 031, Military, Penalties, Union Business
Sheila	X7997	Gas Mileage
Alicia	X8247	Gas Mileage
Arnelle	X7591	Gas Mileage
Tenealasha	X8948	Extra Clerk
Vacant		Extra Clerk

- **ADD ANY ADDITIONAL ASSIGNMENTS AS NEEDED 2025**