

Memorandum

TO: T&E
FROM: Katerina Kharchenko
DATE: June 05, 2026
SUBJECT: Juneteenth eCalims Processing Schedule

Juneteenth Holiday – June 19, 2026

Due to Juneteenth Holiday on Friday, June 19, 2026, all timecards/eClaims *must be received by Verification department no later than 11am on Thursday, June 18, 2026 to be considered *current* and paid on Thursday, June 25, 2026.

eClaims received by the Verification department after 11am on June 18, 2026 will be processed for the following pay period which will be paid on Thursday, July 2, 2026.